

GOVERNOR DUMMER ACADEMY

BYFIELD, MASSACHUSETTS 01922

Founded in 1763

BULLETIN OF INFORMATION

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BULLETIN OF INFORMATION

This Bulletin is intended to supplement the Governor Dummer catalogue by providing specific and detailed information which boys and their parents, particularly newly-enrolled boys and their parents, should have before the boys' arrival at the Academy. Additional copies of the catalogue are available on request.

E X P E N S E S

Tuition: For boarding students, the annual charge is \$3,300, payable in three installments, as follows: \$1,100 on or before July 15, \$1,100 on or before October 15, and \$1,100 on or before December 15, unless payments are being made through one of the insured tuition payment plans.

For day students living in areas other than the Town of Newbury or the Parish of Byfield, the annual charge is \$1,650, payable in three installments (\$550, \$550, and \$550) on the dates specified above for boarding students, or through one of the insured tuition payment plans.

For day students living in the Town of Newbury or the parish of Byfield, the annual charge is \$1,000, payable in three installments (\$400, \$300, and \$300) on the dates specified for boarding students, or through one of the insured tuition payment plans.

It is understood that boys are enrolled for the entire academic year and the school establishes its operating budget on this basis. For this reason, no adjustment of tuition charges can be made by the school for absence, withdrawal, or dismissal without specific vote of the Board of Trustees.

Regular Expenses Included in Tuition: The annual tuition charge for boarding students includes the cost of room, board, and instruction. For day students it includes the cost of instruction and luncheons. It includes for both boarding and day students the cost of athletic uniforms and helmets (but not shoes), towels for use in locker rooms, and transportation of players and managers to other schools for games. For boarding students and, where appropriate, for day students, it includes the cost of Saturday-night entertainment, motion pictures, lectures, and athletic events at the school; laboratory equipment and the use of laboratories, library, machine shop, and the photographic dark room; complete dormitory room furnishings, including bed linen and bed spread (but not blankets).

Medical Expense Included in Tuition: The annual tuition charge for boarding students covers all expenses incurred *at the school infirmary* for treatment of illness or accident, including out-patient treatment, residence and nursing

care in the infirmary (up to seven days per illness), and ordinary medicines; it also includes the services of the school physician either at the school infirmary or elsewhere on the campus.

It does not cover medical expenses incurred off campus, such as residence or out-patient treatment at a hospital; charges for x-rays and laboratory tests; fees for consultants, surgeons, and the service of the school physician off campus; dental care; etc.

The Academy assumes that most parents have medical insurance (such as Blue Cross and Blue Shield) covering the cost of hospitalization and the services of doctors away from the school infirmary. However, for any parents who wish additional coverage, the Academy will make available at a \$27.00 premium an accident and sickness policy providing for off-campus medical treatment. Under a new policy this year, the first \$15.00 of medical expense per accident or illness is not covered by this insurance.

Other Expenses: Certain other charges will appear on school bills. They vary widely in total amount with individual boys but average about \$300 to \$500 per year per boy. A number of these charges might be items of expense to parents even were the boy not at boarding school. These charges might include: books, school supplies, subscriptions to school publications, team photographs, school dances, College Board Examination fees, transportation to and from Boston at vacation periods, optional bus trips, laundry and dry cleaning (if done locally), \$10 fee for Golf Club privileges, hockey and lacrosse sticks and gloves.

Deposit Accounts: A deposit of \$100 for both boarding and day students is required at the beginning of each school year. All expenses listed above as "Other Expenses" are charged against the deposit account. However, this account may not normally be a source of cash for allowances or other needs (See "Checking Accounts" below). An itemized accounting is rendered to parents each month. Parents will be expected always to keep a balance of at least \$50 to their son's credit. When the balance falls below \$50, the school will request another deposit sufficient to restore the original balance of \$100. A credit balance at the end of the year is refundable but is usually carried forward to the next year.

Checking Accounts: For the purpose of providing cash for weekly allowances or for other needs, juniors and seniors must have a personal checking account either in Newburyport or at home, or receive cash in some other way from their parents. However, we urge the use of checking accounts so that boys do not have substantial amounts of cash in their possession. Freshmen and sophomores are encouraged to handle their cash needs in the same way. However, in the case of these younger boys the school will permit cash withdrawals from the above-mentioned deposit account if parents feel strongly that their son requires this kind of supervision.

Parents may establish accounts with their own bank, or with the Merchants National Bank of Newburyport with whom we have made arrangements. The

account at the Merchants is a "Chexel" account for which there is a 25¢ monthly service charge and a cost of 10¢ per check (book of 20 checks costs \$2.00). No minimum balance is required; any amount opens the account; and the student's name is printed on each check. The amount you may wish to deposit in your son's checking account will depend on how much he expects to spend; neither the school nor the bank sets any amount. These checks may be cashed at the school store. Statements will be issued to the student by the bank about the 10th day of October, January, April, and July, and a copy will be sent to the parent.

If you wish to set up your son's account at the Merchants National Bank of Newburyport, the signature card should be completed and *mailed with an opening deposit directly to the bank well in advance of the opening of school* so that your son will be able to receive cash as soon as school opens. Allowances and other cash expenses must be drawn on this account.

Student Allowances: No supervision of the amount of weekly allowance will be made by the school except in the case of a freshman or sophomore who does not have a checking account. In these cases, parents must notify the school as to which of the following accounts they wish their son to have:

- a. Full Supervision: The school will permit no withdrawals or charges beyond the authorized weekly allowance, except for those expenses which seem to us necessary or wholly reasonable in a particular boy's case.
- b. Textbook Account: Textbooks only to be charged.
- c. Open Account: No supervision will be exercised by the school. The amount spent will be entirely between the parent and the student.

Expenses not Chargeable to Deposit Accounts: Personal clothing, week-end travel money, and other non-school expenses may not be charged to deposit accounts unless special arrangements and advance deposits are made.

The cost of rail or plane tickets for travel at vacation periods may not be charged to deposit accounts. It is strongly recommended that all such tickets and reservations be secured with the school's help through our local travel agency, because the boy and the school know the precise time that he may leave following his own last examination or class, which for some boys may precede the day and hour announced on the calendar. The local travel agency will bill the parents directly for this service. If such arrangements are not made, parents should anticipate the student's financial requirements for travel expenses.

Initial Payment: The school should receive a check on or before July 15 to cover the following items:

1. First installment of tuition (unless payment is being made through one of the insured tuition payment plans)
2. Deposit of \$100

Checks should be made payable to *Governor Dummer Academy*.

M E D I C A L E X A M I N A T I O N S

Before the opening of school each fall, parents are asked to have their sons given a thorough physical examination by the family doctor and to have his findings noted on a form which is mailed to the parents well ahead of opening day.

Experience has shown that it is wise to have a boy's teeth and eyes examined within a reasonably short time before the opening of each school year. Boys who must wear glasses during athletics should secure shatter-proof lenses before arriving at school.

C L O T H I N G , F U R N I S H I N G S , A N D O T H E R E Q U I P M E N T

Because individual boys seem to need varying amounts of clothing, furnishings, and equipment, it is not practical to compile even a minimum list of things they should bring from home. However, it is hoped that the following will be helpful to boys and parents in making decisions on these matters.

Clothing: There is no school uniform or set costume. At classes and at most meals, boys are required to wear coats, neckties, and presentable slacks and shoes (no blue jeans or sneakers).

Boys are required to wear a conservative suit of matching coat and trousers for Sunday chapel. Parents are asked to provide this suit and at least three plain white shirts for the same purpose.

Boys should also be provided with overcoats, overshoes, hats or caps, and, if desired, sweaters.

Furnishings: Boys should bring with them blankets and towels for their rooms. They may wish to bring a pair of book ends, as well as two or three framed pictures or other room decorations which may be suspended from the picture molding and which will be subject to approval. Otherwise the rooms are completely furnished, including sheets and pillow cases.

Other Equipment: Each boy must have for his English course a copy of *Webster's Collegiate Dictionary*. The Seventh edition is preferred. This may be purchased at the school store or at home. Other editions of Webster's or other dictionaries are not acceptable.

Students are required to take a course entitled "History of Religion" during their sophomore year. They may bring their own Bibles for use in this course, or they may prefer to purchase in the school store a recommended version which they can treat as a textbook.

The school provides athletic uniforms and the usual protective equipment for all boys, but the boys provide their own athletic shoes, sweat socks, underwear, and individual equipment, such as hockey and lacrosse sticks and gloves,

tennis rackets, and golf clubs. The latter items may be purchased at home or at the school store.

If a boy is to send his laundry home, he should bring with him two laundry mailing boxes. If he plans to use the local laundry with which the school makes arrangements, he should bring two laundry bags.

Bicycles are permitted, as are electric blankets, electric razors, radios, and record players.

The following are not permitted, and the cooperation of parents is requested: motor vehicles of any kind, electric irons, cooking appliances, heat lamps, television sets, firearms, and explosives of any kind.

All of a boy's personal possessions should be plainly marked with his name in full.

G E N E R A L I N F O R M A T I O N

Week-end Permissions: Week-end permissions are considered a privilege which boys are usually able to earn by satisfactory conduct and scholastic effort. The maximum number of permissions per term is as follows:

<i>Period Covered</i>	<i>Freshmen and Sophomores</i>	<i>Juniors</i>	<i>Seniors</i>
Fall Term	2 Saturday*†	1 Friday** 1 Saturday*	1 Friday** 2 Saturday† See *** below
Winter Term‡	2 Saturday*†	1 Friday** 1 Saturday*	1 Friday** 2 Saturday† See *** below
Spring Term	1 Friday** 1 Saturday*	1 Friday** 2 Saturday†	1 Friday** 2 Saturday† See *** below

* Honor Roll students will be permitted to take a Friday week-end in place of a normal Saturday week-end each term. Eligibility for this privilege will depend upon the Honor Roll for the most recent marking period.

† Students may substitute 1 Friday week-end for 2 Saturday week-ends.

** Students may substitute 2 Saturday week-ends for their Friday week-end.

‡ In addition to the Winter Week-end.

*** Seniors may take one Saturday permission in Boston each term in addition to their normal week-end allotment. For this permission they do not need to obtain approval of their teachers but must have the permission approved by their housemaster and by the Headmaster or Dean.

A Saturday week-end starts at 10:00 o'clock Saturday morning and a Friday week-end starts after a boy's last class Friday afternoon. Boys must return without fail by 7:15 p. m. on Sunday. No overnight permissions will be granted on week-ends immediately preceding the end of an academic term.

Boys usually go home or to the home of another boy on week-end permissions, and we expect that parents will assume responsibility for their son and his guests, if any, during such visits. Under normal circumstances a boy will not be permitted to leave school for a week-end unless he will be under the direct supervision of a responsible adult. In special cases, a boy may be granted permission to stay in a hotel or other unsupervised situation, *but only with the specific written approval of his parents*. Boys should plan to use their week-end permissions for attending weddings or other family affairs, for keeping medical appointments, or for other similar engagements.

Saturday Permission: Boys may substitute a Saturday day permission in Boston for a Saturday week-end permission. They must arrive back at school before 11:00 p. m.

Short Absence Permissions: When school appointments do not conflict, boys may obtain permission to leave the campus for a stated period of time with their parents or other adults and to miss either the midday or the evening meal. The school will use its discretion as to the number of such permissions granted each term. Permission for a boy to take short absences with persons under age 21 will be granted *only with the written consent of his parents*.

Telephone Calls: Parents are asked to limit the number of telephone calls to their sons. Boys cannot be called from classes or study hall to answer the telephone, and it is an inconvenience to be called from the athletic field and dining hall. We prefer that calls be made in the free periods directly following the evening meal and the evening study period; that is, between 6:30 and 7:15 p. m. and between 9:30 and 10:00 p. m. Even during these two free periods it is often difficult to locate boys quickly. Therefore, we suggest that you make person-to-person calls or else tell the boy in advance when you expect to call him. The school telephone number is Area Code 617-462-6643. *Please do not call during evening study period, 7:15 to 9:30 p. m.*

A boy always has permission to telephone home during his free time, and it is better to have telephone calls originate from the school. Do not hesitate to call the headmaster or other faculty members at any time, or to request the school office to deliver messages to your son. The school switchboard is open between 8:00 a. m. and 10:30 p. m. Monday through Saturday and from 9:00 a. m. to 10:30 p. m. on Sunday. At other hours, calls will be received at the home of either the headmaster or another faculty member in charge, and parents are requested not to call at such times except in case of emergency.

Special Request to Parents: *Parents are urgently requested not to ask special permission for their sons to leave school early or return late at vacation periods, or to leave before the close of the Commencement exercises.*

Visits to School: Parents are welcome at the school at any time. Sunday afternoon is a particularly good time to visit, since that is the time when boys are least likely to have engagements. Parents are also especially welcome at games, concerts, and the Sunday chapel services.